



**OFFICE OF THE
MUNICIPAL COMMITTEE
JAMPUR**

No.91/PA/MC/JP Dated. 22/10/2025

NOTIFICATION

It is hereby notified that the following officers/officials are nominated and deputed to operate and manage the PMDFC-introduced e-Governance Initiatives/systems under the Punjab Inclusive Cities Program (PICP), including:

- Updating & Maintenance of the Municipal Committee's Dynamic Website
- Grievance Redress Mechanism (GRM)
- Management Information System (MIS)
- Local Government Financial Management Information System (LGFMS)
- eLGCD Dashboard

This nomination shall remain effective for the duration of the PICP, i.e., FY 2025-26 to 2029-30. The nominated officials shall perform their responsibilities diligently to ensure compliance and achievement of DLI-3: Minimum Access Conditions (MACs) & DLI-4: Performance Measures (PMs) under the World Bank-funded Program. MO (I&S) will be the Focal person of all e-governance systems.

Sr. No.	Interventions	Task to be Performed	Responsible Official (Official Name, Designation, & Contact No)
1.	MC Website	<ul style="list-style-type: none">• Maintain & update MC's website• Update All links/pages of website	Mr. Tariq Mehmood Head Clerk/ Assistant, 0333-6456811
2.	Grievance Redress Mechanism (GRM)	<ul style="list-style-type: none">• Keep functional Complaint cell• Manage citizen's complaints / grievances under Grievance Redress Mechanism (GRM)/ Baldia Shikayat app• Perform all activities to achieve MACs & PMs related with the system	1. Mr. Tariq Mehmood Head Clerk/ Assistant, 0333-6456811 2. Mr. Mudassir Nawaz, Computer Operator, 0310-6317517 3. Ms. Zill-E-Huma , Accountant, (Female Desk, GRM), 0303-7078500
3.	Management Information System (MIS)	<ul style="list-style-type: none">• Update data on regular basis in Management Information System (MIS) to track status of KPIs for WASH services (includes modules on WSS operations, energy consumption, financial management (including tariffs), consumer satisfaction, and asset management)• Perform all activities to achieve MACs & PMs related with the system	Mr. Tariq Mehmood Head Clerk/ Assistant, 0333-6456811 Muhammad Rashid Lashari PSO. 0333-4182468
4.	Local Government Financial Management Information System (LGFMS)	<ul style="list-style-type: none">• Keep functional LGFMS/eLGCD System• Update data on all modules• Perform all activities to achieve MACs & PMs related with the system	Mr. Tariq Mehmood Head Clerk/ Assistant, 0333-6456811 Ms. Zill-E-Huma , Accountant, 0303-7078500


Chief Officer
MC Jampur

CC:

1. Administrator, Municipal Committee, Jampur
2. All Municipal Officers , Jampur
3. Officer/ Official Concerned